

# Returns & Exchanges Form

Please fill in the applicable information below and enclose in your return package.

Order #: \_\_\_\_\_

Customer #: \_\_\_\_\_

Purchased by:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone:(\_\_\_\_) \_\_\_\_\_ Phone:(\_\_\_\_) \_\_\_\_\_  
Daytime Evening

Email: \_\_\_\_\_

Send Refund/Exchange to: (If different from left)

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone:(\_\_\_\_) \_\_\_\_\_ Phone:(\_\_\_\_) \_\_\_\_\_  
Daytime Evening

Email: \_\_\_\_\_

**For Gift Returns**

I would like:  A Refund (Fill out returns section & choose a refund option below) OR  An Exchange (Fill out exchange section and include additional monies if necessary)

Merchandise Credit OR  Refund the purchaser

For Returns: See [Return Policy](#) for details. Please enter a reason code for each item you are returning.

Product #	Color	Size	Qty	Reason Code

Return Reason Codes:

**Too Large/Long**  
 104 Large overall  
 105 Garment length too long

**Too Short/Small**  
 204 Small overall  
 205 Garment length too short

**Shipping**  
 401 Wrong item shipped

**Quality**  
 501 Poor quality/ workmanship  
 505 Item not as pictured  
 513 Defective

**Satisfaction**  
 601 Did not like styling  
 602 Did not like material/ fabric

For Exchanges/New Orders:  Exchange  New Order

Fill out for each item you would like to order.

Product #	Color #	Size	Length	Qty

Your exchange will be processed as a refund and a separate charge will be assessed for the new exchanged item. If the item(s) is higher priced, your original method of payment may be charged additional shipping and handling according to our rate chart. See your order form or our website for rates.

If you need a prepaid shipping label, please call our customer service team at 888-430-5711. If you prefer to ship on your own, insure the package for the full value of the merchandise and send to:

Appleseed's Returns  
 220 Hickory Street  
 Warren, PA 16366